


LAFAYETTE CHORAL DEPARTMENT

MR. RYAN MARSH, DIRECTOR • MRS. JANET GRAHAM, VOCAL INSTRUCTOR/DIRECTOR
401 REED LANE • LEXINGTON, KENTUCKY 40503 • 859-381-3492
WWW.LAFAYETTECHOIR.ORG

General Travel Conduct Expectations

As an approved school trip, all school and organization rules and policies set forth in the student handbook are in effect for the duration of the tour.

GROUP TRAVEL HINTS

1. You are representing your school & community. Good manners are always a plus wherever you are!
2. Students **MUST** travel within their 'family groups' with their chaperones. Family Groups will team-up for museum/monument tours, and students may choose which museums (Smithsonian/Holocaust) that they wish to visit. **DO NOT** wander off by yourself or in smaller groups. Tour/Travel schedules are often 'tight' - we need to stay together.
3. If you feel ill, tell your chaperone immediately.
4. Review your itinerary and be aware of your responsibilities.
5. It takes time to move a large group. Be patient. Arrive on time.
6. Eat properly & sleep at night. Every student **MUST** eat breakfast! Announcements for the day will be given then—you **MUST** be present.
7. Students **MAY** take their cell phones with them, however they **MUST** turn them off while inside venues & on tours and rehearsals. If using a cell phone at an inappropriate time or place, it will be confiscated for the remainder of the trip and held by the director. Parents will have emergency contact numbers while we are on the tour. Chaperones will see that emergency messages reach your student immediately. Notify your friends ahead of time that you will be out of town to prevent unnecessary calls. Utilize 'silent feature' and voice mail; return calls in free time.

MOTORCOACH INSTRUCTIONS

1. Do not leave personal items on the coach overnight.
2. Food may be taken on board as long as the coach is kept clean. Take your trash off the bus when you get off for the day!
3. Please treat your drivers with respect. Drivers have your lives in their hands!
4. Never flush foreign objects in the toilet! Once the chemical flush is full, it is unusable; use rest stops when possible.
5. Do not disembark until you are told to leave the bus. Do Not Run once you disembark!
6. Please, No Flash Photography while on board the motor coach. No Laser Pointers allowed on the trip.
7. Please remain seated while vehicle is in motion.
8. Walkmans and mp3 players may be taken, however music volume must be kept low. The person next to you should not be disturbed by it.
9. Permissible DVD's for viewing will be brought along by chaperones. You may make suggestions to Mr. Marsh for selection. No rated R movies will be shown.

HOTEL INSTRUCTIONS

1. Read the instructions in your room concerning an emergency escape.
2. At curfew, you must be in your room. No one is to enter your room after curfew except chaperons or staff. Keep the noise level down.
3. Elevators are for all hotel guests; respect the other guests.
4. Room telephones will be turned off to outside calls. You will be able to call room-to-room. If you need an adult at night for any reason, call their room. **DO NOT** leave your room after curfew without first notifying an adult.
5. Keep your room locked. Keep track of the key. A Room Captain will carry the key.
6. No student is allowed in the room of a person of the opposite sex.
7. While on chorus trips, we often hire security personnel to monitor hallways during the evening hours. Guards will be posted on each floor from 11pm-7am each night. In case of an infraction of trip rules (curfew, etc), your parents will be called to come to pick you up. Don't create this situation for yourself!
8. Do not order food for delivery to your room—Eat at meal time!

WHAT TO PACK

1. Toiletries and medications. Do not pack any medications. Prescription medications must be in a Rx labeled bottle with your name and directions on it. We will have over-the-counter products (Tylenol, Aspirin, Ibuprofen, etc.) in our first aid kits. All medications **MUST** be given to the designated chaperone prior to leaving town. We must follow FCPS rules regarding medications.
2. Camera and plenty of film. Film is expensive in tourist spots.
3. Hotel rooms often have a hair dryer—share! Use the buddy system.
4. Put Performance Attire in black garment bags. You know what you need! Remember the shoes you wear with your formals.
5. Snacks must be securely packed—hotel machines are expensive.

WHAT *NOT* TO PACK*

1. ****Prohibited items according to FCPS code of conduct.** This includes items that could be weapons, prohibited chemicals, alcohol, tobacco, etc.
 2. Prohibited rated videos.
 3. Video Game systems are prohibited on some tours. (TBA)
- *Luggage checks will be a part of all tours. Chaperone will inspect each student's luggage prior to departure of a trip.
- **Drug and Alcohol Screens** - These tests are carried by directors on all trips. Suspect students will be required to submit to a test.

DRESS CODE

We want you to be comfortable, however we must always represent our program well. Only pack jeans without holes. No cutoffs or mid-drifts. Specific dress codes will be announced for each tour/trip.